



Family Support Visitor Job Description



Family Visitor Programs has been providing parents with encouragement, and education by recognizing every family's strengths and sharing information. By building confidence, reducing stress, and maximizing the joy of being parents, our programs help parents and children grow together.

Our visitors are gifted at connecting with others, and have a love for babies and young children. We bring the program and services to families in their homes, a park, and even virtually. Visitors 'walk beside' families as they raise their young children.

Are you the person people go to for advice? Do you enjoy working with babies, children and their families? Do you speak and write fluently in both English and Spanish? Then this position may be a fit for you!

The program targets families who live in Garfield, Pitkin, and western Eagle counties-- the region between Aspen and Parachute. Family Support Visitors are trained in the use of various curricula, assessments, and trauma-informed practice. Family Visitor Programs also provides extensive training in the Healthy Families America home visitation model.

Family Support Visitors teach parents about child development; promote positive infant-parent relationships; enhance children's social, emotional and cognitive development; support parents in setting and reaching their goals; help parents bond and attach with their babies; and connect families with community resources.

Healthy Families Aspen to Parachute is an accredited Healthy Families America Program (www.healthyfamiliesamerica.org). It is one of four parent support programs operated by Family Visitor Programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Visit regularly with all assigned families
- Establish a trusting relationship with families to enhance family functioning through nurturing relationships
- Help families identify their strengths and develop parenting skills
- Help families establish and pursue goals
- Help families obtain and maintain health insurance
- Help families obtain health care
- Inform and connect families to community services
- Participate in regular agency staff meetings and team meetings

- Attend weekly individual reflective supervision sessions
- Conduct assessments and use appropriate curricula and protocols
- Complete required visit logs
- Ensure that family files and case notes are maintained and up to date
- Maintain confidentiality of records of families

EXPERIENCE

At least three years' experience in early childhood education, human services, health care, home visiting or a related field with proven capacity to mentor, coach or train other adults.

EDUCATION

Any certificate or degree with an emphasis in early childhood, health, social services or psychology. Relevant experience may be substituted for education.

SPECIAL SKILLS, LICENSES AND CERTIFICATIONS

Working knowledge of Microsoft applications preferred. Must have a valid Colorado driver's license and use of a working vehicle. Bilingual English/Spanish verbal and written fluency is required. Must be eligible to work in the US.

COMPETENCIES

Effective written and oral communication skills. Excellent organizational skills with the ability to effectively work independently and in a team. Ability to use good judgment and to handle confidential and sensitive issues with tact and diplomacy. Proven capacity to work with culturally diverse populations. Maturity and experience working successfully with young children and their families. Non-judgmental and accepting, and willing to relate to families from a strength-based model.

PHYSICAL REQUIREMENTS

Able to sit and/or stand for long periods of time and able to lift 20 lbs.

SALARY AND BENEFITS

Salary between \$22 and \$26 to start. Salary is dependent on experience and education with competitive benefits package that includes health, dental, life and vision insurance, employee assistance program, short-term disability policy, tuition support, and a flexible work schedule.